



Overview and Scrutiny Committee Tuesday, 23rd February, 2016

You are invited to attend the next meeting of **Overview and Scrutiny Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Tuesday, 23rd February, 2016
at 7.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer:**

S. Tautz (Democratic Services Manager)
Email: democraticservices@eppingforestdc.gov.uk Tel:
(01992) 564243

Members:

Councillors R Morgan (Chairman), K Angold-Stephens (Vice-Chairman), N Avey, T Church, D Dorrell, L Girling, S Kane, P Keska, A Mitchell, G Mohindra, S Murray, S Neville, B Rolfe, M Sartin, G Shiell, B Surtees and D Wixley

PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND

PLEASE NOTE THAT THERE WILL BE A SHORT PRE-MEETING FOR ALL MEMBERS OF THE COMMITTEE STARTING AT 7p.m. IN COMMITTEE ROOM 1, SO THAT THE LINE OF QUESTIONING FOR THE PRESENTATION CAN BE DISCUSSED.

WEBCASTING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy and copies made available to those who request it..

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area

If you have any queries regarding this, please contact the Senior Democratic Services Officer on 01992 564249.

1. **WEBCASTING INTRODUCTION**

1. This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.

Please could I also remind members to put on their microphones before speaking.”

2. **APOLOGIES FOR ABSENCE**

3. **SUBSTITUTE MEMBERS**

(Director of Governance). To report the appointment of any substitute members for the meeting.

4. **MINUTES (Pages 7 - 20)**

Decisions required:

To confirm the minutes of the meetings of the Committee held on 05 January 2016.

5. **DECLARATIONS OF INTEREST**

(Director of Governance) To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview and Scrutiny Committee members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee, or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an overview and scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

6. BARTS HEALTH NHS TRUST - PRESENTATION

To receive a presentation from the Barts Health NHS Trust, updating the Committee on their improvement plan and reporting back on matters raised at their previous visit to this Committee (9th June 2015).

We hope to have Fiona Smith (Managing Director for Whipps Cross Hospital), together with Dr Heather Noble (Medical Director) and Felicia Kwaku (Interim Director of Nursing).

7. KEY OBJECTIVES KEY ACTION PLAN 2015/16 - QUARTER 3 PERFORMANCE (Pages 21 - 46)

(Director of Governance) To consider the attached report.

8. BASILDON BOROUGH LOCAL PLAN CONSULTATION (Pages 47 - 50)

(Director of Neighbourhoods) to consider the attached report.

9. YOUTH ENGAGEMENT TASK AND FINISH PANEL - UPDATING REPORT (Pages 51 - 52)

(Director of Communities) To consider the attached report updating members on the recommendations made and agreed in December 2015 by the Cabinet.

10. REVIEW OF WASTE RECYCLING COLLECTION ARRANGEMENTS (Pages 53 - 68)

(Director of Neighbourhoods) To consider the attached report.

11. CONSULTATION FROM THE ESSEX COUNTY FIRE AND RESCUE (Pages 69 - 70)

(Director of Neighbourhoods) To consider the attached report.

12. WORK PROGRAMME MONITORING (Pages 71 - 88)

(a) To consider the updated work programme

The current Overview and Scrutiny work programme is attached for information.

(b) Reserve Programme

A reserve list of scrutiny topics is required to ensure that the work flow of OSC is continuous.

OSC will 'pull out' items from the list and allocate them accordingly once space

becomes available in the work programme following the completion of existing reviews.

Members can put forward any further suggestions for inclusion in the reserve list either during the meeting or at a later date.

Existing review items will be dealt with first, then time will be allocated to the items contained in the reserve work plan.

13. KEY DECISION LIST - REVIEW (Pages 89 - 104)

To review the Key Decision List (Cabinet Forward Plan) on a meeting by meeting basis.

14. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph Number	Information
Nil	Nil	Nil	

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.